

FLANNER HOUSE ELEMENTARY SCHOOL

2012-2013 Performance Analysis

Core Question 3: Is the school meeting its operations and access obligations?

3.1. Has the school satisfactorily completed all of its organizational and governance obligations?	
STANDARD	School has substantially completed all of its organizational and governance obligations as specified in the Compliance and Governance Handbook, including maintenance of adequate “compliance and governance binder” containing all required documents; completion of criminal background checks on all board members; transparency of meetings and decision-making in accordance with open meetings obligations; maintenance of adequate board minutes. Any concerns are minor and the school presents a credible plan to address them.

2012-13 Performance: **Does not meet standard**

For the 2012-13 school year, Flanner House Elementary struggled to meet all of its organizational and governance obligations. Documentation was consistently late or incomplete. While the staff in charge of compliance requirements was receptive to feedback, members struggled to send the specific documentation requested. Documentation sent was often unclear and was not concise. The Mayor’s Office of Education Innovation had to ask on multiple occasions for information to be resent in the correct format. Board meetings were transparent with public notices posted in advance of meetings, but the majority of minutes were unavailable because of the cancellation of meetings. When minutes were available, they were often lengthy and critical information was not easily identifiable. The concerns regarding the organizational and governance obligations were significant and there was no evidence of a credible plan to address concerns mentioned in the school’s 2011-12 Accountability Report. Therefore, Flanner House Elementary **did not meet standard** on this indicator for 2012-13.

3.2. Is the school’s physical plant safe and conducive to learning?	
STANDARD	Significant health and safety code requirements are being met AND the facility generally provides a safe environment that is conducive to learning, based on conditions such as: a design well-suited to meet the curricular and social needs of its students, faculty, and community members; a size appropriate for the enrollment and student-teacher ratios in each class; good maintenance and security; well-maintained equipment and furniture that match the educational needs of the students; and accessibility to all students.

2012-13 Performance: **Approaching Standard**

In 2012-13, the Flanner House Elementary School facility met all health and safety code requirements and provided a safe environment conducive to learning. While a significant part of

the school's facility required students to be educated in modular units, the design, size, maintenance, security, equipment and furniture were all adequate to meet the school's needs at the time; however, the school had the opportunity to make the facility safer. There was no buzzer system or other security features in place to prevent dangerous parties from entering the school. Accordingly, the school was **approaching** the Mayor's Office standard for this indicator for 2012-13.

3.3. Has the school established and implemented a fair and appropriate pupil enrollment process?	
STANDARD	The school's enrollment process complies with applicable law; there are minimal documented parent complaints suggesting that it is not being implemented fairly or appropriately; AND the school has engaged in outreach to students throughout the community.

2012-13 Performance: **Meets Standard**

Flanner House Elementary **met standard** for the 2012-13 school year because the school engaged in community outreach as a component of its recruitment strategy. The school had a documented lottery and enrollment process that complies with Indiana charter school law.

3.4. Is the school properly maintaining special education files for its special needs students?	
STANDARD	The school is fulfilling its legal obligations regarding special-needs students, as indicated by conditions such as the following: individualized education plans are up-to-date, student evaluations or re-evaluations have occurred within the appropriate timeframe, files contain the relevant required information, such as, file log sheet, parent consent form, documentation of case conference notification to parents and other conference participants and signatures of attendees at case conferences.

Not Evaluated. Flanner House Elementary School was not evaluated on this indicator for 2012-13.

3.5. Is the school fulfilling its legal obligations related to access and services to English as a Second Language (ESL) students?	
STANDARD	The school is fulfilling its legal obligations regarding ESL students, as indicated by conditions such as the following: appropriate staff have a clear understanding of current legislation, research and effective practices relating to the provision of ESL services; relationships with students, parents, and external providers that are well-managed and comply with law and regulation.

Not Evaluated. Flanner House Elementary School was not evaluated on this indicator for 2012-13.