Residential Placements and Compliance with Mandatory State Paperwork

Aimee Brown – Damar Charter Academy

Erin Crick – Damar Services

What is Damar?

- Founded in 1967 by Beverly and Theodore Farkas
- Opened campus in 1970 serving children with developmental disabilities
- In 1982 Damar expanded services to the community by opening its first group home
- Throughout the 80's, 90's and 2000's, Damar expanded services to include:
  - BASE (Behavioral Alternatives in a Secure Environment)
  - Recreational Services
  - Behavioral Consultation and Counseling Services
  - Training
  - Educational Services
  - ABA Services

Why consider residential placement?

- Least Restrictive Environment
- RTI strategies have been unsuccessful
- Free Appropriate Public Education

What is the process?

- Review data and documentation with team members
- Schedule a case conference with parents to discuss residential placement option
- If parent agrees than releases are signed so that school representative can share student information with residential treatment facilities

Process continued…

- Identify appropriate residential treatment facility based on needs of the student
- Contact residential treatment facility to discuss availability
- Schedule another case conference between school, parent and residential facility
- Contact Department of Education – Susan Reimlinger
- Complete a State Funding of Excess Costs Application

CHECK FOR TYPE OF APPLICATION: ____ Initial ____ Re-Application ____ nonResidential Services ____ Residential Services

DATE OF MOST RECENT CASE CONFERENCE: _____ DATE FORM COMPLETED: _____

STUDENT NAME: _____ DATE OF BIRTH: _____ AGE: _____
(First) (Middle or initial) (Last) (Yrs) (Mos)

GENDER: ____ Male ____ Female

INDIVIDUAL WITH EDUCATIONAL RIGHTS: ____ Parent **(per Article 7)** ____ Educational Surrogate **(only for non-adult student)**

____ Adult student **(18+ years old)** ____ Legal guardian **(court appointed)** ____ Educational Representative **(per Article 7)**

APPLICATION SUBMITTER: _____ TITLE: _____

TELEPHONE/EXT: _____ FAX NUMBER: _____ EMAIL ADDRESS: _____

SPECIAL EDUCATION PLANNING DISTRICT: _____

CORP OF LEGAL SETTLEMENT APPLICATION SUBMITTED ON BEHALF OF: _____

In accordance with 511 IAC 7-47, this application is being submitted on behalf of the school corporation of legal settlement.

~~(Optional~~ **Required)** SUPERINTENDENT SIGNATURE: _____ DATE: _____

OR

I have been authorized by the superintendent to sign this application on behalf of the school corporation of legal settlement.

SUPERINTENDENT DESIGNEE & TITLE: _____ DATE: _____

CONTRACT INFORMATION

Student _____ Date Completed _____

1. **Fiscal Arrangement:**

___ A. School corporation or planning district will employ someone or contract with a private provider, and will bill DOE for reimbursement.

Name of corporation or planning district to be fiscal agent: _____

Will be fiscal agent for: _____ all of the funded services or ____ a private provider will bill DOE for a portion of the services.

___ B. Private provider will bill DOE for reimbursement.

PROVIDER NAME: _____

Is the private provider a minority- or woman- owned business? yes ____ no ____

If no, date school accessed the vendor list for the state's Minority and Women's Business Enterprises Program: _____

PROVIDER LOCATION: _____

LIVING UNIT ~~NAME~~ FOR BILLING: _____

CONTACT PERSON: _____ TITLE _____

TELEPHONE: _____ EXT _____ EMAIL _____

2. **Provision of special education instruction:**

____ A. Indiana public school corporation:

Corporation of legal settlement (name) _____

Other corporation within the home planning district (name) _____

Corporation in an different Indiana planning district (name) _____

____ B. Out-of-state - public school - on-grounds or off-grounds

____ C. In-state or out-of-state - provider employees

____ D. Other (specify) _____

3. **Hourly Paraprofessional Rate:** The maximum hourly rate paid to spec. ed. paraprofessionals in corp. of legal settlement is $ _____

4. **Division of Family and Children / Juvenile Services:**

___ A. Student is not involved with a county Division of Child Services (DCS) or Juvenile Court.

___ B. Student is involved with a DFC or juvenile court, but there will be no cost sharing. Date documentation obtained: _____

___ C. DFC or juvenile court will be sharing the cost of the services. Date documentation obtained: _____

COUNTY _____ AGENCY NAME _____

CONTACT PERSON _____ TITLE _____

MAILING ADDRESS _____

PHONE _____ EXT _____ EMAIL _____

D. Amount to be paid by the county:

Percentage of cost (specify) _____ Flat daily or monthly amount (specify) _____

Other (specify) _____

Via a separate contract ____ Party to this DOE contract ____

PROPOSED BUDGET CALCULATION

Student _____ Date Completed _____ Provider _____

Service _____ proposed start date _____ proposed end date _____ location _____
$ _____ per hour day week month year X _____ hrs days wks mos yrs per hr day wk mo yr X _____ hrs days wks mos yrs $ _____ $

Service _____ proposed start date _____ proposed end date _____ location _____
$ _____ per hour day week month year X _____ hrs days wks mos yrs per hr day wk mo yr X _____ hrs days wks mos yrs $ _____ $

Service _____ proposed start date _____ proposed end date _____ location _____
$ _____ per hour day week month year X _____ hrs days wks mos yrs per hr day wk mo yr X _____ hrs days wks mos yrs $ _____ $

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Service _____ proposed start date _____ proposed end date _____ location _____
$ _____ per hour day week month year X _____ hrs days wks mos yrs per hr day wk mo yr X _____ hrs days wks mos yrs $ _____ $

TOTAL PER SERVICE:
(see service descriptions)

$ _____	Assistance - one-to-one behavioral	$ _____	Day program – tuition / education	$ _____	Respite care
$ _____	Assistance - one-to-one instructional	$ _____	Day treatment	$ _____	Speech / language therapy
$ _____	Audiological service	$ _____	Occupational therapy		
$ _____	Behavior consultation	$ _____	Packaged-service		
$ _____	Case management	$ _____	Physical therapy		
$ _____	Counseling / therapy - family	$ _____	Residential - single per diem		
$ _____	Counseling / therapy - group	$ _____	Residential - room and board	$ _____	other - _____
$ _____	Counseling / therapy - individual	$ _____	Residential - tuition / education	$ _____	other - _____

Examples of students who have qualified for residential placement

- 13 years old
- Eligibility- Cognitive Disability, Autism Spectrum Disorder, Communication Disorder
- Behaviors- Seeks out attention daily through grabbing or destroying personal items, knock things off desk, hit, spit, kick, use profanity, unable to be transported safely, elope from places, wipe feces on wall when using the restroom, urinate on walls, floors and adults supervising
- Interventions tried prior to placement- removing from the classroom away from peers, 1:1 instruction in a separate classroom, visual aides, behavior intervention plan implemented, modeling, reward system for positive behavior, toileting schedule, social story, social story videos, Sensory diet, reinforcers

Examples continued…

- 15 years old
- Eligibility- Autism Spectrum Disorder, Language Impairment
- Behaviors- yelling, hitting self, pacing and becoming aggressive towards adults through hitting and biting self or others, stripping, dropping to the floor refusing to participate
- Interventions tried prior to placement- Sensory diet, visual supports, sensory supports, reinforcers, reward schedule, 1:1 assistance

Examples continued…

- 12 years old
- Eligibility- Cognitive Disability, Emotional Disability
- Behaviors- verbal aggression, elopement, physical aggression towards staff and peers, property destruction, self-injurious behavior, sexually inappropriate behavior
- Interventions tried prior to placement- reduced days, homebound, 1:1 para educator, self-contained classroom placement, visual aides, built in breaks, reinforcement schedule, non-contingent reinforcers, Sensory diet

Things to consider

- What has already been done?
- Do you have enough data/documentation to support residential treatment?
- What if the parents do not agree with residential placement?
- What residential treatment facility will best meet the student's needs?

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