

DAMAR CHARTER ACADEMY

2011-2012 Performance Analysis

Core Question 3: Is the school meeting its operations and access obligations?

3.1. Has the school satisfactorily completed all of its organizational and governance obligations?	
STANDARD	School has substantially completed all of its organizational and governance obligations as specified in the Compliance and Governance Handbook, including: a) maintenance of adequate “compliance and governance binder” containing all required documents; b) completion of criminal background checks on all Board members; c) transparency of meetings and decision-making in accordance with open meetings obligations; d) maintenance of adequate Board minutes. Any concerns are minor and the school presents a credible plan to address them.

2011-12 Performance: Meets Standard

In 2011-12, Damar Charter Academy routinely completed its organizational and governance obligations as specified in the charter and fulfilled its reporting requirements to the Mayor’s Office and the Indiana Department of Education in a timely manner. The school’s business manager is responsible for maintaining the compliance binder and documents, which have been satisfactorily completed over time.

The school routinely documents that background checks are conducted for all board members and complies with public access and open door policy by posting notices of board meetings. Board meeting minutes are always kept and have been sent to the Mayor’s Office in a timely manner. The meeting minutes reflect details of board discussions of a diverse range of school issues, deliberations and decisions. Based on their performance in the 2011-12 academic year, the school meets the Mayor’s Office standard for this indicator.

3.2. Is the school’s physical plant safe and conducive to learning?	
STANDARD	Significant health and safety code requirements are being met AND the facility generally provides a safe environment that is conducive to learning, based on conditions such as: a design well-suited to meet the curricular and social needs of its students, faculty, and community members; a size appropriate for the enrollment and student-teacher ratios in each class; good maintenance and security; well-maintained equipment and furniture that match the educational needs of the students; and accessibility to all students.

2011-12 Performance: Meets Standard

In 2011-12, the Damar Charter Academy facility met all health and safety code requirements and provided a safe environment conducive to learning. The facility’s design, size, maintenance,

security, equipment and furniture are all adequate to meet the school's needs. The school is accessible to all including people with physical disabilities. The Mayor's Office monitoring of the school's compliance with health and safety code requirements has not revealed any significant concerns related to these obligations. Accordingly, the school meets the Mayor's Office standard for this indicator for 2011-12.

3.3. Has the school established and implemented a fair and appropriate pupil enrollment process?	
STANDARD	The school's enrollment process complies with applicable law; there are minimal documented parent complaints suggesting that it is not being implemented fairly or appropriately; AND the school has engaged in outreach to students throughout the community.

2011-12 Performance: **Meets Standard**

In 2011-12, Damar Charter Academy's admission and enrollment practices met the requirements of Indiana's charter school law. The Mayor's Office received no complaints from parents regarding the school's enrollment practices. The Mayor's Office received copies of the school's enrollment policies and marketing plans. The school has implemented a lottery system and gives preference to siblings of current students, as allowed for by law. Based on the 2011-12 academic year, the school meets the Mayor's Office standard for this indicator.

3.4. Is the school properly maintaining special education files for its special needs students?	
STANDARD	The school is fulfilling its legal obligations regarding special-needs students, as indicated by conditions such as the following: individualized education plans are up-to-date, student evaluations or re-evaluations have occurred within the appropriate timeframe, files contain the relevant required information, such as, file log sheet, parent consent form, documentation of case conference notification to parents and other conference participants and signatures of attendees at case conferences.

Not Evaluated: Damar Charter Academy was not evaluated on this indicator for 2011-12.

3.5. Is the school fulfilling its legal obligations related to access and services to English as a Second Language (ESL) students?	
STANDARD	The school is fulfilling its legal obligations regarding ESL students, as indicated by conditions such as the following: appropriate staff have a clear understanding of current legislation, research and effective practices relating to the provision of ESL services; relationships with students, parents, and external providers that are well-managed and comply with law and regulation.

Not Evaluated: Damar Charter Academy was not evaluated on this indicator for 2011-12.